



# Volunteer Opportunities Babies of Homelessness

[www.babiesofhomelessness.org/volunteer](http://www.babiesofhomelessness.org/volunteer)

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Questions?

email:[volunteer@babiesofhomelessness.org](mailto:volunteer@babiesofhomelessness.org)

From hand writing thank you notes to delivering basic needs to families, we have of variety of opportunities to fit your schedule. Babies of Homelessness is a 501(3)c nonprofit.

# VOLUNTEER OPPORTUNITIES

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## INTAKE

Calls family back within 24 hours  
Enters family information into software  
Sets up assignment for delivery  
Can select on-call days/times to accept calls  
Poverty 101 class is preferred

## OUTREACH

Delivers basic items to families living in cars, tents, encampments or shelters in King/Snohomish  
Requires an understanding of individual circumstances & needs  
Requires ability to discern between safe or unsafe circumstances  
Poverty 101 class is preferred

## INVENTORY

Organizes and maintains rented storage units  
Purges unnecessary or non-functional items  
Restocks items  
Tracks inventory in CRM  
Pulls and assembles items for deliveries  
Someone who lives near Bellevue is preferred

## COMMUNITY DEVELOPMENT

Builds strategic relationships with community partners to raise awareness of our work and goals  
Serves as an ambassador and represents organization at speaking engagements and events  
Should be able to network using existing connections  
Extraverted go-getter is preferred

## MARKETING

Brainstorms and develops ideas for creative marketing strategy  
Creates a consistent and professional brand  
Develops content  
Manages social media channels and website  
Writes blogs, press releases and secures interviews with media

## KIDZ FUN ZONE

Available to attend a planning meeting and KFZ event (monthly)  
Compassionate, organized, self motivated and adaptable

## SPECIAL EVENTS

Plans special events to promote awareness  
Creates project plans  
Leads team of volunteers

## TECHNOLOGY

Assists with website  
Provides email support  
Knows APIs – Salesforce, Click & Pledge  
Manages hosting/domain

## ADMIN ASSISTANT

Assists Board and/or Executive Director  
Formats processes and policies  
Assigned project support  
Performs data entry

## FUNDRAISING

Raises money/Engages with donors  
Recruits prospective donors  
Has established community network

## VOLUNTEER

Vets new volunteers/Onboards volunteers  
Searches for new volunteers  
Implements plans for volunteer retention  
Excellent communication skills

## DONATIONS (In-Kind, Monetary, Drives)

Collects items/arranges for delivery to storage  
Coordinate donor communications  
Publishes photos of items collected  
Logs and tracks donations/Sends thank you